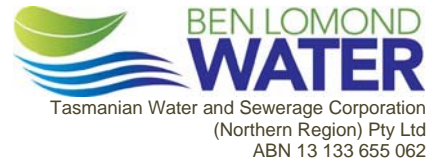


# CERTIFICATE OF CERTIFIABLE WORK POLICY



## AIM

Ben Lomond Water aims to process applications for Certificates for Certifiable Work (building or plumbing) efficiently and effectively and in compliance with the statutory requirements.

To help achieve this aim, this policy specifies the types of building work and plumbing work that do not require an application to be made to Ben Lomond Water for a Certificate for Certifiable Work (building or plumbing). Where an application to Ben Lomond Water is not required, a permit authority e.g. a local council, may issue a building or plumbing permit without a Certificate for Certifiable Work having been issued.

Note: a permit authority incurs no liability if, acting in good faith upon the information provided to it by an applicant in accordance with this policy, it issues a building or plumbing permit without the prior issue of a Certificate for Certifiable Work (building or plumbing) by Ben Lomond Water.

## BACKGROUND

The *Water and Sewerage Industry Act 2008* requires a person intending to commence water or sewerage related work to first obtain from Ben Lomond Water a Certificate for Certifiable Work in respect of the work before a building or plumbing permit can be granted by a permit authority.

The Act defines water or sewerage related work, in relation to a building or land, as building work, or plumbing work, that, if carried out on the building or the land, is likely to:

- a) Increase the demand for water supplied by a regulated entity; or
- b) Increase or decrease the amount of sewage or toxins that is to be removed by, or discharged into, a regulated entity's sewerage infrastructure; or
- c) Require a new connection, or a modification to an existing connection, to be made to a regulated entity's infrastructure; or
- d) Damage or interfere with a regulated entity's works; or
- e) Adversely affect a regulated entity's operations.

However, section 56TF of the Act allows for Ben Lomond Water to prepare a policy that exempts certain types of water or sewerage related work from requiring an application for a Certificate for Certifiable Work (building or plumbing), which in turn would then not be needed by a permit authority to determine a building or plumbing permit .

## POLICY

This policy defines the criteria for water or sewerage related work to be exempted from requiring application to Ben Lomond Water for a Certificate for Certifiable Work (building or plumbing).

A Certificate for Certifiable Work is not required where work complies with all of the following criteria:

1. Does not involve a structure which is two metres or less from Ben Lomond Water's underground infrastructure;
2. Does not involve non-residential, commercial, industrial or other processes that generate trade waste for discharge to sewer;
3. Does not involve non-residential, commercial, industrial or other processes that has or will require a connection to the reticulated potable water supply;
4. Will not increase the demand for water or sewerage services or require an increase in existing connection size;
5. Will not have a negative impact on the quality or quantity of water within a water supply catchment;
6. Is not in an area of land that Ben Lomond Water has declared on its website to be a buffer zone around one of its facilities or infrastructure;
7. Does not involve any infrastructure that intersects or crosses infrastructure owned or operated by Ben Lomond Water;
8. Will not result in a subdivision or strata title for more than two lots/tenements, nor will it consolidate two or more lots or strata title into one;
9. Will not require a new connection to Ben Lomond Water's infrastructure; and
10. Will not involve demolition of a structure or works currently connected to Ben Lomond Water's water or sewerage infrastructure.

Use the attached checklist to identify if an application to Ben Lomond Water for a Certificate for Certifiable Work (building or plumbing) is not required. The completed checklist should be attached to the building or plumbing application to a permit authority.

## RESPONSIBILITIES

All staff are required to comply with the spirit and letter of this policy and its associated procedures and undertake any relevant training as required.

## REFERENCES

*Nil*

*Approved by the Board on 10 August 2010*

Signed:

  
\_\_\_\_\_  
Chief Executive Officer

## CERTIFICATE FOR CERTIFIABLE WORK EXEMPTION CHECKLIST

If **YES to any question** - a Certificate of Certifiable Work is required from Ben Lomond Water. If **NO to all questions** – an application for a Certificate for Certifiable Work is not required and Ben Lomond Water does not need to be consulted about the works.

No.	Question	Yes	No
1	Does the development shown on the plan involve new structures 2m or less from the Ben Lomond Water's underground services? (If unsure then refer client to Ben Lomond Water for on-site confirmation of location - detail to be provided to Council)		
2	Does the development involve non-residential, commercial, industrial, or other processes that generate trade waste for discharge to sewer?		
3	Does the development involve non-residential, commercial, industrial, or other processes that has or will require a connection to the reticulated potable water supply (ie back flow prevention issues)?		
4	Does the development increase the demand for water or sewerage service or require an increase in the connection size? <i>Note: single or double tenement residential development, is not considered to increase demand. However a three or more tenement development is considered to increase demand.</i>		
5	Does the development involve work in a water supply catchment which may have an effect on water quantity or quality (i.e. dams, quarries, subdivisions with onsite wastewater system, dairies, plantations etc)?		
6	Does the development involve work in an area of land that the Ben Lomond Water has declared (by notice) to be a buffer zone around a facility or infrastructure of Ben Lomond Water?		
7	Does the development involve any infrastructure that intersects (crosses) infrastructure owned by Ben Lomond Water?		
8	Does the application involve a subdivision or application of strata title for more than 2 lots / tenements or consolidates 2 or more lots or strata titles into 1?		
9	Do the building or plumbing works require a new connection to Ben Lomond Water's infrastructure?		
10	Does the development involve demolition of a structure or works currently connected to Ben Lomond Water's water or sewerage services?		

**Declaration:** I confirm that I have not made any misleading declarations in filling out this exemption checklist.

Signed: \_\_\_\_\_ Name (Please Print): \_\_\_\_\_ Date: \_\_/\_\_/\_\_

A permit authority incurs no liability if, acting in good faith upon the information provided by an applicant in this check-list, it issues a building or plumbing permit without the prior issue of a Certificate for Certifiable Work (building or plumbing).